

U3A MARYBOROUGH INC. - MEMBERSHIP AND ENROLMENT FORM 2023

Section 1 – Personal Details (All attendees to register separately for insurance purposes) (Print in BLOCK LETTERS)

Surname	First Name	Date of Birth (Day/Month/Year) ____/____/____
Address: Street, Suburb, City and Post Code		
Email: For class notifications and Newsletters		
Mobile Number	Home Number	Emergency Number and Contact Name

Section 2 – Membership and Class Enrolment 2023

Please tick ✓ boxes or circle answers.	Please complete total amount payable.	Amount Payable \$
New Member in 2023 x \$35 <input type="checkbox"/>	Previous Member Rejoining in 2023 x \$35 <input type="checkbox"/>	\$ 35.00
I wish to enroll as per Class List <input type="checkbox"/>	Number of Classes enrolled # x \$25 <input style="width: 50px;" type="text"/>	\$
Special Classes ✓ ART FOR FUN <input type="checkbox"/> CARDS 500 <input type="checkbox"/> HAND & FOOT <input type="checkbox"/>	<u>Payment on Day</u> \$8 Art for fun \$2 Cards 500 \$2 Hand & Foot	
<u>MID-YEAR ONLY</u> New Member Mid-Year - July 2023 \$25 <input type="checkbox"/>	<u>MID-YEAR ONLY</u> Previous Member Mid-Year 2023 \$25 <input type="checkbox"/>	\$
Classes Mid-Year - July x \$15 <input type="checkbox"/>	Number of Classes Mid-Year 2023 x \$15 <input style="width: 50px;" type="text"/>	\$
Tutor Discount / Helper Discount e.g. Piano / Carer Discount (For Tutors who only Tutor their class and do not attend other U3A classes)		\$ - (\$35.00)
TOTAL AMOUNT PAYABLE	Cash / Cheque / Bank Debit (see below) Cheques – payable to U3A Maryborough Inc.	\$

Bank: Auswide Bank - BSB 645 646 - Account Number 102 363 714

Bank Reference Your date of birth (6 characters) combined with the first letters or all the letters in your Surname will be your unique reference number for Internet Banking or Bank Deposits for the U3A. For example, if your birthday is 15th August 1948 and your name is Worthington, your identifying number for U3A Bank Account would be 180848worthi (12 characters) (depending on your Bank's allowable number of characters).

Whilst all care will be taken U3A Maryborough Inc. take no responsibility for personal injuries of members while attending classes. By joining U3A, I agree to adhere to the Code of Conduct Policy on the back of this form/or attached to this form.

Signature: Date:

To submit completed forms and payments:

1. Hand into registration table at Open Day. 2. Deposit into U3A box at MADCOTA Hub, 333 Alice Street.
3. Post to U3A Maryborough, PO Box 1009, Maryborough. 4650. 4. Email to u3amaryborough@gmail.com

Please enclose payment, details of payment and/or completed forms. A receipt will be issued as proof of payment.

Office Use Only:

Receipt No.: _____ Amount Paid: _____ Entered on DB _____ Date: _____

U3A MARYBOROUGH INC.

CODE OF CONDUCT POLICY

Introduction:

1. The ethical climate of an organisation is an essential element in establishing its credibility and furthering its mission. The U3A movement in Queensland provides a competent and ethical service to Third Age members of the community and undertakes to provide its members with a trustworthy, fair, honest environment based upon equal opportunity to participate in U3A programs and activities. This Code of Conduct is designed to meet the legal requirements of both State and Federal Governments regarding "Duty of Care".

Purpose:

2. The purpose of this policy is to document U3A Maryborough's Code of Conduct for members and the processes that will be followed where a breach of the Code of Conduct is reported.

Policy:

3. U3A Maryborough commits itself to operating in accordance with this Code of Conduct for the benefit and protection of the organisation and of members' personal rights.
4. Every member of U3A Maryborough has the right to: feel safe and respected; a supportive and positive learning environment; participate in learning, social and recreational opportunities; receive services fully compliant with U3A norms; make a complaint and receive prompt and fair resolution thereof; have access to guidelines, policies and procedures adopted by U3A Maryborough. Every member of U3A Maryborough has the responsibility to: respect the beliefs, needs and background of others; act and speak respectfully; understand and follow the organisation's guidelines, policies and procedures; carry out all activities in an appropriate manner; work cooperatively for the benefit of all members; maintain positive relationships; care for the property and possessions of the organisation and members; help create an inclusive environment; report actual or potentially unsafe situations or conduct and wear a name badge to assist in the governance of the organisation.
5. The principles set out in this Code of Conduct are intended to apply to any U3A-related context including classes, activities, social functions, meetings, conferences, and holiday trips.
6. The principles set out in this Code of Conduct apply equally to all members and volunteers/employees.
7. A breach of this Code of Conduct will result in disciplinary action.

Procedures:

8. Where a person believes they have been subject to treatment or conduct that is in breach of this Code of Conduct he/she may lodge a complaint with U3A Maryborough's President or Secretary. The Secretary will inform the President immediately.
9. Any complaint of a breach of this Code of Conduct will be managed in accordance with U3A Maryborough's Grievance Policy.
10. Any queries about this Code of Conduct should be referred to U3A Maryborough's President or Secretary.

Responsibilities:

11. U3A Maryborough's Committee is responsible for: developing, adopting, implementing, publishing, and reviewing this Code of Conduct investigating and resolving any complaint made about a breach of this Code of Conduct.
12. U3A Maryborough's President or Secretary is responsible for receiving and responding to enquiries about this Code of Conduct, receiving complaints about an alleged breach of this Code of Conduct and for bringing the matter before the Committee promptly.

Queensland Health Department Requirements:





13. U3A Maryborough Inc and all members must abide by any regulations of the Queensland Health Department with regard to entering buildings. This includes the current and changing conditions required re Covid.

Photos:

14. At times photographs will be taken at classes or events. These could be used by U3A Media. Please step out of the photograph if you do not wish these to be used for any U3A media event or publication such as Facebook or check with the photographer if the photographer intends to publish on U3A social media.

U3A MARYBOROUGH CLASSES 2023

Print Name: _____

DAY	TIME	ACTIVITY	VENUE	TUTOR	Enrol ✓
Mon	8:30am-9:30am	Marcia's Exercise Fitness	Pensioners Hall 84 Adelaide St.	Marcia 0423 068 311	
	10:00am-11:00am	Beginners Tai Chi	Pensioners Hall 84 Adelaide St.	Anne 0412 655 129	
	9.30am-11.00am	Creative Writers' Group	Pensioners Hall 84 Adelaide St.	Wendy 0419 783 478	
Tues	9:00am-10:00am	Pilar's Exercise Dance 	Pensioners Hall 84 Adelaide St.	Pilar 0413 342 976	
	1.00pm-2.00pm	Yoga 	Pensioners Hall 84 Adelaide St.	Marjorie 0409 710 605	
Wed	8:30am-9:30am	QiGong Exercise	Pensioners Hall 84 Adelaide St.	Anne 0412 655 129	
	10.00am-12.00	Partner Dancing (With or Without Partner)	Pensioners Hall 84 Adelaide St.	Chris & Denny 4121 6175	
	10:00am-11:30am	Matters Arising from Current Affairs	QCWA Hall 124 Wharf St.	Sheila 0409 526 263	
	1:00pm-2:00pm	Scottish Country Dancing	Pensioners Hall 84 Adelaide St.	Judy 0408 999 363	
	1:00pm-4:00pm	Mahjong 	QCWA Hall 124 Wharf St.	Ann 0439 449 859	
Thurs	8:30am-10:30am	Line Dancing 	MADCOTA Hub 333 Alice St.	Lorraine 0409 280 855	
	9:00am-10:30am	Tai Chi Thursday	St. Stephen's Church Hall, 25 Sussex St.	Anne 0412 655 129	
	11:00am-12:30pm	Introduction to Philosophising	Library 127-129 Bazaar St.	Steve 0478 316 814	
	1:00pm-3:00pm	Ukulele Beginners & Advanced 	QCWA Hall 124 Wharf St.	Gayle 4123 5272 Frank 41212330	
	1:00pm-5:00pm	Cards 500	Computer Users Hall, 199 Sussex St.	Linda 4122 2874	\$2/wk
	1:00pm-5:00pm	Hand and Foot (Canasta)	Presbyterian Church 523 Alice Street	Judy 4123 3235	\$2/wk
Fri	9:30am-11.30am	Sing-along 	QCWA Hall 124 Wharf St.	Neva 4122 1895	
	On Request	Learn How to Play Chess	R.S.L. 163 Lennox St.	David 0418 732 872	
Sat.	9:00am-1:00pm	Art for Fun (Twice a Term)	QCWA Hall or Garden Venue	Judy 0408 999 363 Anne 0412 655 129	\$8/session
TBA	TBA	Book Club – share, discuss.	TBA	Class Coordinator 0412 655 129	Cost TBA
TBA	TBA	Pickle Ball			
TBA	TBA	Bushwalking - Marlene Luce			
TOTAL NUMBER OF STANDARD CLASSES ENROLLED IN					#
MID YEAR X \$15				FULL YEAR X \$25	\$
TOTAL PAYMENT FOR THIS ENROLMENT					\$

--	--